

CLASSIFIED STAFF NEEDS ASSESSMENT APPLICATION
Fall 2015

Name of Person Submitting Request:	Tarif Halabi			
Program or Service Area:	Electricity/Electronics			
Division:	Applied Technology, Trans., and Culinary Arts			
Date of Last Program Efficacy:	Spring 2015 Mini Review			
What rating was given?	Continuation			
Current number of Classified Staff:	FT:	1	PT:	9
Position Requested	Lab Assistant			
Strategic Initiatives Addressed: (See Appendix A: http://tinyurl.com/l5oqoxm)	3.2,6.1			

Replacement Growth X

1. Provide a rationale for your request.

Our program is extremely lab intensive and all our courses require circuit building and troubleshooting. One instructor in the lab is not enough to go around to help students and to look at 15 to 20 different circuits to help students troubleshoot and build circuits correctly yet maintain a safe environment. In addition, we have had a good increase in enrollment with more classes added necessitating the addition of a lab assistant.

2. Indicate how the content of the latest Program Efficacy Report and current EMP data support this request. How is the request tied to program planning? (*Reference the page number(s) where the information can be found on Program Efficacy*).

All our number have improved dramatically and to support this growth, an assistant will be needed to support the faculty in maintaining this growth as well as increasing expansion of program.

3. Indicate if there is additional information you wish the committee to consider (*for example, regulatory information, compliance, updated efficiency, student success data, planning, etc.*).

Student success will greatly improve as well as student retention. We you have enough attention and help given to students while they perform their circuit building and troubleshooting, it will keep them involved and engaged thus improving retention and making them more knowledgeable in the field.

4. What are the consequences of not filling this position?

As classes get larger, it will put the strain on our faculty and the student to instructor ratio in the lab environment will effect enrollment, growth and success of students.